



## ***Parish Education Committee Meeting Minutes***

Feb 5, 2026 – 6:30pm to 8:00pm at SFA

Attending: Ms. Deborah Welsh, Mr. Matt Langford, Ms. Annie Kaderly, Ms. Niamh Small, Mr. Andrew MacDonell, Ms. Virginia Turco-Greyson

Staff Reps: Ms. A. Hewitt and Ms. A. Gordon

Regrets: Fr. Juan Lucca, Mr. Dan Pires, Ms. Heather Maciver

### **1. Welcome & Introductions**

### **2. Opening Prayer**

### **3. Approval of the Agenda**

**MOTION by NS:** Approve the Agenda for this meeting  
**SECONDED by AM**  
**VOTE: Unanimous**  
**MOTION PASSED**

### **4. Approval of the Minutes**

**MOTION by VTG:** Approve the Jan 15, 2026 minutes  
**SECONDED by AM**  
**VOTE: Unanimous**  
**MOTION PASSED**

### **5. Review of Action Items:**

- (a) Brainstorm ways to effectively attract new students**  
(In progress)
- (b) Consider potential increase to annual payment in lieu of volunteering amount**  
(To be discussed at Item 7)
- (c) Continue to develop marketing/alumni relations initiatives**  
(To be discussed at Item 6)
- (d) Confirm events and dates for the 2026-2027 calendar**



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### **6. Committee Reports**

a) **Pastor** – No report at this time.

**ACTION:** Pastor will check in with the Principal and Special Events in May re dates for the 2026-2027 calendar.

**FJL, DW  
& HM**

b) **Chair** – No report at this time

c) **Vice Chair** – No report at this time.

d) **Secretary** – No report at this time.

e) **Treasurer** – No report at this time.

f) **Special Events** – The details of the report were taken as read.

g) **Facilities and Maintenance** – The details of the report were taken as read.

#### **h) Alumni Relations**

- Alumni newsletter was sent on February 3 (Gala, parish celebrations, and meet an alumni are the major highlights). Currently brainstorming ideas for the next newsletter, which will go out in early May.
- Will work more closely with preschool teachers on any parish events and add to newsletters/communication with alumni.
- Will send out a Gala ticket reminder to alumni before early bird pricing is finished.

#### **i) Staff Representative**

- Catholic Schools' Week happening this week, lots of activities.
- Snowshoeing outings have been happening with the different grades.
- Grade 5 boys won 3 out of 4 of their recent basketball games.



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j) **Principal** – The details of the report were taken as read.

### **2026-2027 School Year**

#### **7. Activity Fee**

- Activity fees have remained static for several years despite increasing costs. Recommend increasing the Activity Fee for the 2026-2027 School Year. New rates — K-Grade 2: \$115 and Grades 3-7: \$170.

**MOTION by AK:** Increase the Activity Fees for the 2026-2027 School Year — K-Grade 2: \$115 and Grades 3-7: \$170.

**SECONDED by AM**

**VOTE: Unanimous**

**MOTION PASSED**

#### **Parent Volunteer Pay in Lieu**

- Volunteer Pay in Lieu fees have not changed for several years. Recommend increasing the Volunteer Pay in Lieu Fee to \$900.

**MOTION by AK:** Increase the Volunteer Pay Lieu fee to \$900 for the 2026-2027 School Year.

**SECONDED by AM**

**VOTE: Unanimous**

**MOTION PASSED**

#### **8. Review Online Re-Registration/Platform**

- There are online platforms that we could purchase which would allow parents to re-register students for the school year. It would streamline the process and reduce paperwork but the costs are high. More research to be done.

**ACTION:** Principal will continue to research online platforms for re-registration in future years.

**DW**



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### **Upcoming Events**

#### **9. Update on Annual General Meeting**

- Date for AGM is Thursday, February 19 at the Church Hall.
- Examined the proposed agenda for the AGM

### **Other Business**

#### **10. Super Dome Update**

- Update to be provided at the March meeting.

#### **11. Succession Planning and 2026-2027 PEC Composition**

- To be discussed at the March meeting.

#### **12. Next Meeting – March 12, 2026 (Virtual)**

#### **13. Closing Prayer**

The Staff Representatives left the meeting.

#### **14. In-Camera Session**

The PEC held an in-camera session.